



WORTHING BOROUGH
COUNCIL

31 October 2017

**Council Meeting
31 October 2017**

Council Chamber, Worthing Town Hall

**6.30pm
Agenda**

20 October 2017

ALL MEMBERS OF THE COUNCIL are hereby summoned to attend for the following business:

Part A

- 1. Apologies for absence**
- 2. Marine Ward - Election result**

Council to note the Returning Officer's Return of Person elected in the by-election on 3 August 2017 for the Marine Ward vacancy:

Name	Party	Term of office
Rebecca Claire Cooper 20 Chancton View Road Worthing BN11 5JR	Labour Party	Serving until May 2020

- 3. Declarations of Interest**

Members and Officers must declare any disclosable pecuniary interests in relation to any business on the agenda. Declarations should also be made at any stage such an interest becomes apparent during the meeting. If in doubt contact the Legal or Democratic Services representative for this meeting.

- 4. Questions from the public**

To receive any questions from members of the public addressed to any member of the Executive in accordance with Council Procedure Rule 11. There is up to 5 minutes for each question, one supplementary question may be asked arising from the original question. Questions must relate to any matter the Council has power or which affects the Borough.

Questions may not be asked in relation to

- a) A specific planning or licensing application
- b) A specific staffing appointment or appeal, or Standards determination

Public question time will last up to 30 minutes; questions will be taken in the order of receipt. The deadline for submission of questions is **Friday 27 October 2017 at 12 noon**.

Questions to be submitted to democratic.services@adur-worthing.gov.uk

For further information contact Julia Smith, Democratic Services Manager on Julia.smith@adur-worthing.gov.uk

5. Confirmation of Minutes

To confirm the minutes of the Meeting of the Council held on Tuesday 18 July 2017, previously circulated, a copy is available to view at: <http://www.adur-worthing.gov.uk/meetings-and-decisions/committees/worthing/council/>

6. Announcements by the Mayor, Leader of the Council, Executive Members and/or Head of Paid Service

7. Items raised under urgency provisions

To consider any items the Mayor has agreed are urgent.

8. Recommendations from the Executive and Committees to Council

To consider recommendations to the Council, as items 8A, 8B, 8C, 8D and 8E. Full reports are available on the website as listed below: (**Where an exempt report is indicated, these have already been circulated to Members*).

Executive/Committee	Date	Item
A Joint Overview and Scrutiny Committee	27 July 2017	Joint Overview and Scrutiny Annual Report 2016/17 https://www.adur-worthing.gov.uk/media/media.145291.en.pdf
B Joint Strategic Committee	12 September 2017	1) 1st Capital Investment Programme and Projects Monitoring 2017/18 https://www.adur-worthing.gov.uk/media/media.145823.en.pdf 2) The future for Teville Gate Car Park https://www.adur-worthing.gov.uk/media/media.145829.en.pdf

3) Potential purchase for the provision of temporary accommodation

** Exempt information report, Councillors have already had a copy.*

4) Strategic Property Acquisition

** Exempt information report, Councillors have already had a copy.*

C Licensing and Control Committee B 2 October 2017

Gambling Act 2005 - Review of Statement of Licensing Policy
<https://www.adur-worthing.gov.uk/media/media.146093.en.pdf>

D Joint Strategic Committee 10 October 2017

1) Our growing regional economy - the Greater Brighton Economic Board
<https://www.adur-worthing.gov.uk/media/media.146200.en.pdf>

2) Health related development on Worthing Town Hall Car Park
<https://www.adur-worthing.gov.uk/media/media.146213.en.pdf>

E Joint Senior Staff Committee 17 October 2017

Supporting the development of our local NHS
<https://www.adur-worthing.gov.uk/media/media.146337.en.pdf>

9. Report of the Leader on Decisions taken by the Executive

To receive a report from the Leader as item 9. The report contains decisions taken by the Executive, Executive Members and/or the Joint Strategic Committee since the last Council meeting. There are up to 15 minutes for Executive Members to make any statements on the report.

There are up to 15 minutes for Members to ask Executive Members questions on the report; these questions will not be the same as any to be asked under Item 11.

(Note: Papers relating to items under 8 and 9 have been previously circulated. If any Member requires further copies please contact Democratic Services or visit the Council's website www.adur-worthing.gov.uk/.)

10. Political Balance and Committee Memberships

To consider a report by the Director for Communities as item 10.

11. Members Questions under Council Procedure Rule 12

Members question time will last up to 30 minutes. Questions will be taken in the order of receipt and in rotation from each political group on the Council. The deadline for submission of questions is **Friday 27 October at 12 noon**. Questions to be submitted to democratic.services@adur-worthing.gov.uk

Questions received will be circulated at the meeting.

Questions can be asked of the following:

- a) The Mayor
- b) A Member of the Executive
- c) The Chairman of any Committee
- d) The Council's representative on any outside body

Questions cannot be asked in relation to the following:

- a) A specific planning or licensing application
- b) A specific staffing appointment, appeal or Standards determination

12. Motions on Notice

(a) Joan Bradley

To consider a Motion on Notice submitted by the Proper Officer on behalf of Councillors Doyle and Humphreys, detailed at item 12 (a).

(b) Promoting cycling safety - 'Dutch Reach'

To consider a Motion on Notice submitted by the Proper Officer on behalf of Councillors Doyle and Smytherman, detailed at item 12 (b).

(c) Honouring the links between Worthing Borough and Richebourg L'Avoue

To consider a Motion on Notice submitted by the Proper Officer on behalf of Councillors Alex Harman and McDonald, detailed at item 12 (c).

Part B - Not for Publication – Exempt Information Reports

None.



Director for Communities

Recording of this meeting

The Council will be voice recording this meeting, including public question time. The recording will be available on the Council's website as soon as practicable after the meeting. The Council will not be recording any discussions in Part B of the agenda (where the press and public have been excluded).

For Democratic Services enquiries relating to this meeting please contact:

Julia Smith
Democratic Services Manager
01903 22 1150
Julia.smith@adur-worthing.gov.uk

For Legal Services enquiries relating to this meeting please contact:

Susan Sale
Solicitor to the Councils
01903 22 1119
susan.sale@adur-worthing.gov.uk



Joint Overview and Scrutiny Committee - Annual Report

JOSC/17-18/18 Adur and Worthing Joint Overview and Scrutiny Committee Annual report 2016/17

Before the Committee was a report by the Director for Digital and Resources, a copy of which was sent to all Members, a copy of which was attached to the signed copy of these minutes as item 10.

As part of good practice and a requirement in the Council's Constitution, the Councils were required to produce a Joint Overview and Scrutiny Committee annual report for 2016/17 for approval by the Committee and thereafter by full Council.

The Committee discussed the annual report and were happy that it was an accurate reflection of the Committee's work.

Resolved: That the report be endorsed by the Committee

Recommendation: That the meetings of Adur District Council and Worthing Borough Council approve the Adur and Worthing Joint Overview and Scrutiny Committee Annual report 2016/17.

Full report can be found here: <https://www.adur-worthing.gov.uk/media/media.145291.en.pdf>



Extract from Joint Strategic Committee - 12 September 2017

**JSC/032/17-18 1st Capital Investment Programme & Projects Monitoring
2017/18**

Before the Committee was a report by the Director for Digital & Resources, copies of which had been circulated to all Members and a copy of which is attached to the signed copy of these Minutes as Item 6.

The report updated the Committee on the progress and expenditure position for the 2017/18 Capital Investment Programmes for both Adur District Council, Worthing Borough Council and the Joint Services capital schemes included within these programmes.

The Officer updated Members on the improvement work that was being undertaken to ensure that the Councils' delivery capacity was increased to meet high demand within the Capital Programme, both in Adur Homes and corporately.

An Executive Member questioned why within the Worthing Customer Services portfolio on the Capital Monitoring Summary 2017/18, the budget reprofiled to and from 2018/19, had decreased to £1,826,500. The Officer responded to the Executive Member's satisfaction.

Following a question from a Member in the public gallery regarding the section 'Issues for Consideration' (Brighton and Hove Football Club 3G Pitch), within the report, an Officer assured the Member the decision to release the £630,000 contribution to the Sir Robert Woodard Academy, funded from S106 receipts, would be controlled and openly reported as part of the democratic process.

Decision,

That the Joint Strategic Committee:-

- (a) *With respect to the Capital Investment Programme of **Adur District Council** -
(not reprinted here)*
- (b) With respect to the Capital Investment of **Worthing Borough Council** -
 - (1) noted the reprofiling and likely reprofiling of the Worthing Borough Council capital schemes as advised in paragraphs 2.2.1 and 2.2.2, and Appendix 4;

- (2) approved the use of £50,000 of the estimated underspend on the Brooklands Park Environmental Improvements to provide further enhancements and infrastructure improvements to the park as detailed in paragraph 2.2.3. i);
- (3) approved the use of £70,000 of the contingency budget carried forward from 2016/17 to fund the anticipated overspend on the replacement of the service pipe work and ancillary works as detailed in paragraph 2.2.3.ii); and
- (4) **recommended** to Council an increase of £590,000 in the 2017/18 General Fund Budget for Affordable Housing Grants to Registered Social Housing Providers, funded by set aside Right to Buy Receipts or S106 Receipts received by the Council, and to delegate approval to allocate this funding, as schemes are identified, to the Head of Housing in conjunction with the Chief Financial Officer and the Executive Member for Housing, as detailed in paragraphs 2.2.3 iii) of the report .

Full report can be found here: <https://www.adur-worthing.gov.uk/media/media.145291.en.pdf>



Extract from Joint Strategic Committee - 12 September 2017

JSC/038/17-18 The future for Teville Gate Car Park

Before the Committee was a report by the Director for the Economy, copies of which had been circulated to all Members and a copy of which is attached to the signed copy of these Minutes as Item 12.

The report recommended Members approve the demolition of Teville Gate multi-storey car park site to save the ongoing expense of repairing and maintaining the car park for a further period of 77 years under the existing lease, whilst retaining the area of land demised by the lease to create a surface car park to meet current demand for spaces. The cost of the demolition and associated works was to be funded by the Local Growth Fund (LGF).

A Member extended thanks to all Officers who had contributed to the detailed and delicate negotiations carried out over a number of months.

A Member in the public gallery wished clarification on the cost of the Tenancy at Will with regard to National Car Parks (NCP) and questioned whether professional fees or a separate item. The Officer clarified there were no costs as this was a separate arrangement between the company and the freeholder.

In conclusion, the Members unanimously agreed the Officer's recommendation.

Decision,

That the Joint Strategic Committee:-

- i) approved the closure and demolition of the existing multi storey car park (MSCP) at Teville Gate, subject to obtaining consent from the freeholder;
- ii) approved the commissioning of groundworks on completion of the demolition in order to provide a temporary, surface car park for use by members of the public;
- iii) approved the addition of £60,000 to forward fund the initial consultancy fees, relocation of a store under the car park, and erection of hoardings to be eventually funded by Local Growth Fund grant;
- iv) approved a direct award to consultants to enable the project to proceed at pace as outlined in paragraph 6.5; and,
- v) **recommended** to Worthing Borough Council that the demolition and resurfacing element of the scheme be added to the Capital Programme subject to funding from the Local Growth Fund being formally confirmed.

Full report can be found here:

<https://www.adur-worthing.gov.uk/media/media,145829,en.pdf>



Extract from Joint Strategic Committee - 12 September 2017

JSC/040/17-18 Potential purchase of a block of flats for the provision of temporary accommodation

Before the Committee was an urgent exempt report by the Director for the Economy, copies of which had been circulated to all Joint Strategic Committee Members prior to the meeting. A copy of which is attached to the signed copy of these Minutes as Item 14.

The report provided the Joint Strategic Committee with a business case to bid for the purchase of a 24 bed property, in the centre of Worthing, which was shortly to be sold at auction, and requested they agree to release funds.

The potential purchase would ease the pressure on the Councils' housing teams, in particular, pressure to place individuals and families in emergency and temporary accommodation.

Members agreed that the provision of local, cost effective temporary accommodation would have a significant positive benefit on those who would otherwise have to be placed out of the area.

The Joint Chairmen of the Overview and Scrutiny Committee had been contacted and agreed that due to the urgency and the other circumstances explained in the report; call in should be waived for this item.

Decision,

The Joint Strategic Committee:-

- 1) agreed to release the Temporary Accommodation budget to fund the acquisition and refurbishment of the property detailed in the report;
- 2) noted that given the timescales involved, the Joint Overview & Scrutiny Chairmen had agreed that the call in be waived for this decision;
- 3) **recommended to Worthing Borough Council** that the overall budget for temporary accommodation be increased by up to £446,140 to fund the refurbishment in the event that additional funds were needed.



Extract from Joint Strategic Committee - 12 September 2017

JSC/041/17-18 Strategic Property Acquisition

Before the Committee was an urgent exempt report by the Director for the Economy, copies of which had been circulated to all Joint Strategic Committee members prior to the meeting.

The Joint Chairmen of the Overview and Scrutiny Committee had been contacted and agreed that due to the urgency and the other circumstances explained in the report, call in should be waived for this item.

Decision,

The Joint Strategic Committee:-

- 1) Agreed that the property acquisition should be progressed using local growth funding as outlined in the report; at the same time property and legal matters outlined in the report would be progressed; and
- 2) **recommended** that Council release the funding for the purchase from the Local Growth Fund.



Extract from Licensing and Control Committee B - 02 October 2017

LCCB/16-17/18 Gambling Act 2005 - Review of Statement of Licensing Policy

Before the Committee was a report by the Director for Communities, a copy of which was circulated to all Members, a copy of which is attached to the signed copy of these minutes as item 5.

Members were requested to consider the updated statement of policy attached to the report for adoption by full Council on 2 November 2017.

The Licensing Officer introduced the report to the committee and answered questions relating to classifications of fruit machines

Recommendation: that full Council adopt the draft Statement of Gambling Licensing Policy

Full report:

<https://www.adur-worthing.gov.uk/media/media.146093.en.pdf>



Extract from Joint Strategic Committee - 10 October 2017

JSC/049/17-18 Our growing regional economy - the Greater Brighton Economic Board

Before the Committee was a report from the Director for the Economy, copies of which had been circulated to all Members and a copy of which is attached to the signed copy of these Minutes as Item 6.

The report provided the Committee with an update on benefits Adur and Worthing had gained from the Councils' membership of the Greater Brighton Economic Board, which included:

- Securing £150m of Growth Deal funding held by the Coast to Capital Local Enterprise Partnership (Adur and Worthing Councils had secured £28.2m to support a number of projects);
- advocating for local infrastructure issues at regional and national level;
- promoting economic development as part of the City Region.

The report requested the Committee recommend, to meetings of Adur and Worthing full Councils, that Crawley Borough Council join the membership of the Economic Board. It was noted that this expansion of the membership, to include Gatwick Airport, would further strengthen the Board's position as a voice for economic development, advocating for the City Region locally, nationally and internationally.

Decision,

The Joint Strategic Committee:-

- noted the contents of the report and the ongoing benefits gained from Adur and Worthing Councils membership of the Greater Brighton Economic Board;
- recommended that Adur District Council, and Worthing Borough Council respectively ratify Crawley Borough Council's membership of the Greater Brighton Economic Joint Committee (which meets with the Greater Brighton Business Partnership as the Greater Brighton Economic Board), subject to the decision of other constituent authorities, and delegated authority to the Solicitor to the Councils to make consequential changes to the Joint Committee Agreement and the Councils' Constitutions;
- noted that Gatwick Airport was a new member of the Greater Brighton Business Partnership.

Full report available here: <https://www.adur-worthing.gov.uk/media/media.146337.en.pdf>



Extract from Joint Strategic Committee - 10 October 2017

JSC/054/17-18 Health Related Development on Worthing Town Hall Car Park

Before the Committee was a report by the Director for the Economy, copies of which had been circulated to all Joint Strategic Committee Members prior to the meeting. A copy of which is attached to the signed copy of these Minutes as Item 12.

The report sought agreement for Officers to continue negotiations and feasibility work in partnership with various local NHS delivery organisations, the Coastal West Sussex Coastal Clinical Commissioning Group (CCG) to allow for a future integrated healthcare development on part the Worthing Town Hall Car park site. The development provided an opportunity for the delivery of a new integrated healthcare model involving primary care facilities, community care services, mental health, health and wellbeing services, and office space for the use of Coastal West Sussex CCG.

A preferred approach to delivering the proposal was recommended to the Committee and was based on securing sign up from partner organisations to a development agreement, securing planning permission and confirming the detailed business case.

The report also sought confirmation of guiding commercial principles as the way forward to develop the site and as a basis for ongoing negotiations with NHS partners; and requested funding to support the project through to the submission of a planning application.

A Member raised concerns regarding the impact the proposal would have on parking. It was noted that parking would be considered as part of the parking strategy for the town.

Members acknowledged that existing GP provision was challenging, often delivered from buildings that were not fit for purpose. This proposal provided an opportunity to dramatically improve health provision in Worthing.

Decision,

The Joint Strategic Committee:-

- noted the contents of the feasibility study contained as part of this agenda and agreed it as a basis for continuing negotiations with NHS partner organisations to develop the Town Hall car park;
- noted the key financial information for the development project outlined in section 7 and agreed to the guiding commercial principles for the project contained in section 4 of the report;
- approved the use of the remaining £64,343 of One Public Estate money to support further detailed work to prepare schedules of accommodation and the preparation of a Development Agreement for partner organisations as set out in paragraph 5.4 of the report;
- delegated authority to the Head of Planning and Development, in consultation with the Executive Member for Regeneration, to continue and conclude negotiations and enter into a Development Agreement on behalf of Worthing Borough Council;
- **agreed (subject to the above Development Agreement), to recommend to Worthing Borough Council to amend the 2017/18 Capital Programme by £262,000, funded by prudential borrowing, to fund the necessary studies outlined in paragraphs 5.5 and 5.6 of the report, subject to NHS partners committing to the project via a Development Agreement and underwriting the cost of the studies if they should chose to withdraw from the project;**
- **agreed (subject to a viable business case being achieved), that a report on the final proposed scheme be brought to the Joint Strategic Committee for consideration and to recommend Worthing Borough Council to add the scheme to the Capital Programme for 2018/19 and 2019/20.**

Full report available here: <https://www.adur-worthing.gov.uk/media/media.146213.en.pdf>



Extract from Joint Senior Staff Committee Committee - 17 October 2017

JSnSC/006/17-18 Supporting the development of our local NHS

Before the Committee was a report by the Director for Digital & Resources, copies of which had been circulated in advance of the meeting and a copy of which is attached to the signed copy of these Minutes as Item 6.

The Committee was informed that over the last four years, the Councils had developed a strong reputation for leadership, innovation and service delivery amongst its partners, along with a capacity to improve key services to residents. The Councils had also helped drive improvements to wider public service delivery with partners for the benefit of local communities.

The health and wellbeing of residents was a fundamental requirement for a vibrant and successful economy and for thriving and resilient communities and as such, was at the heart of the Platforms for our Places strategy.

Over the past 3 to 4 years, the Chief Executive had played a significant role in the local health and social care field, being a member of the Health and Wellbeing Board and with a leadership role around health and equalities. As a result, the Chief Executive had forged constructive working relationships with a number of key health partners including the Coastal West Sussex Clinical Commissioning Group (CCG).

The report set out the on-going work that Adur and Worthing Councils were engaged in with the NHS and West Sussex County Council to improve and develop health and social care services at the local level. As a result of this work the CCG had approached the Leaders of the Councils to explore a secondment opportunity for the Chief Executive to provide leadership to the CCG and the broader health and social care systems in developing the Accountable Care Partnership.

It was proposed that the Chief Executive would work for a period of 18 months on secondment to the Coastal West Sussex CCG. The secondment would attract a salary payment of £56,000 (£74,626 with on-costs) which would be fully funded from the Coastal West Sussex CCG and the Councils would see an overall reduction to their budgets of £60,911.

Members were assured that the day to day running of the Council and delivery of operations would be managed by the well established senior management team in conjunction with the organisation leadership team.

The Joint Senior Staff Committee was asked to recommend that Adur and Worthing Councils approve the proposed groundbreaking secondment arrangements, for the Chief Executive of Adur & Worthing Councils.

A Member sought clarification over the secondment arrangements and the availability of the Chief Executive. Officers advised that the Chief Executive would be available by phone and email and continue to be available throughout the week as he would be working locally. It was noted that Monday's and Thursday's had been nominated as the days for secondment but there would be flexibility in the arrangements.

The Committee expressed support for the proposals acknowledging a number of significant benefits for Adur and Worthing, including:-

- building upon the successes of partnership working between Adur and Worthing Councils;
- improved, local preventative services;
- greater Democratic participation on Local Community Networks;
- reduced fragmentation in the delivery of local public services.

Resolved,

The Joint Senior Staff Committee

- noted the actions and roles that Adur & Worthing Councils (both officers and Members) had been playing in the local developments of stronger Health and Social Care services;
- supported the secondment of the Chief Executive to the Coastal West Sussex Clinical Commissioning Group on the terms set out in the report and recommended to Adur and Worthing Councils that they agree the proposals;

Full report : <https://www.adur-worthing.gov.uk/media/media.146337.en.pdf>

Report of the Leader on Decisions taken by Executive Members and the Joint Strategic Committee since the last meeting of Council

A Decisions Taken by Individual Executive Members

Listed below is a summary of decisions taken by the individual Executive Members since the despatch of the agenda for the last ordinary Council Meeting. Full details can be found on the Executive Members and Portfolios, Reports and Decisions webpage
<http://www.adur-worthing.gov.uk/meetings-and-decisions/committees/worthing/cabinet-member-decisions/>

Leader

JAW/002/17-18 - OUtside Body appointments 2017/18

Executive Member for Regeneration

-

Executive Member for Resources

W/RES/001/17-18 National Non-Domestic Rates - Hardship Relief

Executive Member for Customer Services

-

Executive Member for the Environment

-

Executive Member for Health and Wellbeing

-

B. Decisions taken by the Joint Strategic Committee on 12 September 2017

Items related to Adur District Council are not reproduced on this agenda
Full details can be found: www.adur-worthing.gov.uk/your-council/

The matters not appearing elsewhere on the agenda:

JSC/031/17-18 1st Quarter Revenue Monitoring

Resolved,

The Joint Strategic Committee noted the report and projected outturn position for the Joint, Adur & Worthing Revenue Budgets and proposed use of reserves.

JSC/033/17-18 Council Tax Support - the impact of the 2017/18 schemes plus public consultation questions to be used in respect of the 2018/19 schemes

Decision:

The Joint Strategic Committee:-

- (1) noted the content of the report;
- (2) agreed the proposed questions shown in appendices one and two should form the basis of the public consultation to be conducted in respect of the schemes for 2018/19 for:
 - (a) Adur District Council
 - (b) Worthing Borough Council.

JSC/034/17-18 Business Rates Discretionary Relief

Decision,

The Joint Strategic Committee:-

- 1) Noted the contents of the report;
- 2) noted that a further report would be provided to the Joint Strategic Committee (to include the responses to the public consultation) in order that the final criteria for the 2017/18 local schemes can be determined;
- 3) agreed that the public consultation be undertaken for a period of three weeks;
- 4) agreed agree that the text and questions contained in appendix five should form the basis of the consultations.

JSC/035/17-18 Adur and Worthing Response to the A27 Worthing and Lancing Improvement Scheme

Decision

The Joint Strategic Committee objected to the current consultation on the grounds that:

- i) the proposed A27 improvements does not provide any significant improvement to the current congestion problems, secure any significant reduction in journey times or improvement in air quality;

- ii) the lack of funding allocated to the project means that the consultation failed to meet the original scope of the Road Investment Strategy which was to test the scope for 'full dualling' of the A27 through Worthing; and
- iii) the consultation failed to provide any alternative options for the local community to consider;
- iv) the limited improvement in capacity in the short term will not meet the Government's future objectives for meeting housing demand in the area or support economic growth of the sub-region; and
- v) the piecemeal approach to consulting on the A27 improvements failed to take a holistic view of the problems along the length of the A27 corridor nor assess in sufficient detail the cumulative impact of improvements (or decisions not to proceed with certain improvements).

JSC/037/17-18 Match funding request for Museum Redevelopment

Decision,

That the Joint Strategic Committee authorised the release of £77,000 match funding from the Museum Reserve to enable the Heritage Lottery Fund bid for £1.2 million.

C. Decisions taken by the Joint Strategic Committee on 10 October 2017

Items related to Adur District Council are not reproduced on this agenda

Full details can be found: www.adur-worthing.gov.uk/your-council/

The matters not appearing elsewhere on the agenda:

JSC/047/17-18 Joint Overview & Scrutiny Committee - Youth Engagement Review

Decision,

That the Joint Strategic Committee:-

- noted the report, findings and recommendations from the Joint Overview and Scrutiny Committee and Scrutiny Youth Engagement Working Group;
- agreed to receive a further follow up report in January 2018, from the Director for Communities, on the issues / recommendations and any financial / legal considerations for each recommendation contained in the Scrutiny report to assist the Executive in providing a formal response to the Joint Overview and Scrutiny Committee.

JSC/048/17-18 100% Business Rate Retention

Decision:

The Joint Strategic Committee delegated authority to the Chief Executive and Chief Financial Officer, following consultation with the Executive Members for Resources, to determine whether to submit a bid to the Department of Communities and Local Government (DCLG) for Adur District Council and Worthing Borough Council to take part in the 2018-19 pilot for 100% business rate retention.

JSC/050/17-18 Annual Treasury Management Report 2016/17 Adur District Council and Worthing Borough Council

Decision,

The Joint Strategic Committee noted the contents of the report and the temporary breach of the Lloyds Bank counterparty limit.

JSC/051/17-18 West Sussex Waste Management Memorandum of Understanding

Decision,

The Joint Strategic Committee:-

- approved the revised and refreshed Memorandum of Understanding (MoU);
- delegated approval of the annual income distribution under the MoU which arose as a result of the fluctuations detailed in schedule 6, to the Head of Waste Management and Cleansing Services in consultation with the Chief Finance Officer and the Executive Members for the Environment and Resources.

JSC/052/17-18 Private Sector Housing Enforcement Policy - update for new legislation

Decision,

That the Joint Strategic Committee:-

1. approved the draft enforcement policy;
2. noted that the draft policy would be put out for consultation for 6 weeks after approval;
3. delegated authority to the Private Sector Housing Manager, in consultation with the Adur Executive Member for Customers Services and the Leader of Worthing, to make minor and/or inconsequential changes to the policy arising from the consultation process;

4. noted that, subject to the outcomes of consultation, the final Enforcement Policy was scheduled to be published and operational from 1 December 2017, and would be reviewed every three years subject to any further changes to the legislation or guidance.

D. Urgent Decisions taken by the Executive

Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2000 (as amended)

The following is reported to Council:

Special Urgency Notice:

Decision Maker: **Joint Strategic Committee 12 September 2017**

Title of Decision: **Potential purchase of a block of flats for the provision of temporary accommodation.**

Special Urgency Notice:

Decision Maker: **Joint Strategic Committee 12 September 2017**

Title of Decision: **Strategic Property Acquisition by Worthing Borough Council**

Councillor Daniel Humphreys
Leader of the Council

Local Government Act 1972 Background papers

Reports and Record of decisions of various are available on the Council's web site www.adur-worthing.gov.uk or as indicated in each of the paragraphs above. Some of the reports contain exempt information and not fully published on the websites.

Decision making by Worthing Borough Council - 2017-18

Report by the Director for Communities

1.0 Summary

- 1.1 To note the election of Councillor Cooper representing the Labour Party for Marine Ward has affected the political balance on the Council.
- 1.2 To note the re-calculation on the political balance of the Council.
- 1.3 To determine the membership of the 15 Seat Committees on the Council.
- 1.4 To receive from the Leader changes to various Committee memberships following the appointment of Councillor Crouch to the Resources Portfolio.

2.0 Background

- 2.1 At the Annual Meeting of Council in May, Council determined a number of matters related to decision making by the Council until May 2018. This report is referenced here: <https://www.adur-worthing.gov.uk/media/media.144406.en.pdf> this was based on the political balance and allocation of seats after the May elections. Subsequently a by-election in the Marine Ward has taken place.
- 2.2 Decision making is governed by the Local Government Act 1972, the Local Government and Housing Act 1989 and the Local Government Act 2000 and Local Government and Public Involvement in Health Act 2007 where this relates to Executive arrangements.
- 2.3 In summary, 2 or more elected members may give notice to the Proper Officer that they have formed a group on the Council; seats on committees are allocated in proportion to the available non-executive seats on committees of the Council. The largest Group may not hold all the seats on a committee, Groups can give up seats, as far as possible entitlements should not be exceeded. Any seats not allocated 'as of right' may be offered to other elected members on a council where they do not form a Group.

2.4 The new calculation of the political balance of the Authority is

Number of seats on Council:		Proportion of seats
30	Conservative	81.08%
1	Independent Conservative	2.70%
2	UKIP	5.41%
2	Lib Dem	5.41%
1	Green	2.70%
1	Labour	2.70%

2.5 The result of applying this calculation to the seats on committees is as follows:

Party	Number of seats entitled to (60 committee seats available)	Seats on 3 seat committees	Seats on 8 seat committees	Seats on 15 seat committees
Conservative	49	2	7	12
Lib Dem	3	-	* ^	1
UKIP	3	-	~	1

Annual Council meeting in May 2017:

2.6 The Groups entitled to seats took the various committee seats in May as follows:

Lib Dem - *Planning Committee, ^Joint Overview and Scrutiny, (1 seat over entitlement)

UKIP - ~Joint Governance Committee, (1 seat under entitlement)

The Conservative allocation was 13 seats on the 15 seat committees taking 11 seats on Worthing Overview and Scrutiny and 13 seats on Licensing.

2.7 The remaining seats on Committees were taken as follows

3 seat committees - Green and Ind Conservative, 1 seat each

15 seat committee (Worthing O and S) - Green and Ind Conservative, 1 seat each

What has changed since May this year?

2.8 Following the election of a Labour Councillor to the Marine Ward in August 2017, the number of Conservative Councillors on the Borough Council has reduced from

31 to 30. This has changed the political balance of the Council and therefore the number of seats the conservative group are entitled to on 15 seat committees.

- 2.9 Councillor Nolan resigned from the Executive with Councillor Crouch being appointed to the vacant (Resources) Portfolio. The Leader on behalf of his group has some committee memberships to adjust with this appointment.

3.0 Next steps/ Proposals

- 3.1 Council to note the new political balance of the Council, as set out in paragraph 2.4 above
- 3.2 The effect of the revised political balance is on 15 seat Committees the Conservative Group is now entitled to 12 seats.
- 3.3 The Conservative Group have currently 13 seats on the Licensing Committee and 11 seats on the Worthing Overview and Scrutiny Committee.
- 3.4 The 2 other Groups on the Council; UKIP and Lib Dem, have already taken their allocated seats on these Committees.
- 3.5 The Conservative Group to relinquish 1 seat on the Licensing Committee; this is Councillor Crouch's seat.
- 3.6 The Leader also wishes to make an alteration to the Planning Committee membership with Councillors Paul Baker and Steve Wills taking the places of Councillors Crouch and Roberts.
- 3.7 Council is asked to consider and agree the allocation of the Licensing Committee seat. It is suggested that this be offered to Councillor Cooper.

4.0 Legal

- 4.1 s106 Local Government Act 1972 provides that Councils may make standing orders for the regulation of their proceedings and business
- 4.2 s111 Local Government Act 1972 provides that the Council shall have the power to do anything which is calculated to facilitate or is conducive or incidental to the discharge of any of their functions.
- 4.3 s15, 16 and 17 of the Local Government and Housing Act 1989 set out powers and duties in relation to political balance on Committees and the exceptions and exemptions therein.
- 4.4 Local Government Act 2000 as amended by the Local Government and Public Involvement in Health Act 2007 sets out regulations regarding appointments to Cabinet and Committees in Councils that have adopted Executive arrangements.

5.0 Financial implications

5.1 There are no direct financial implications arising from this report.

6.0 Recommendation

6.1 That Council notes the re-calculation of the political balance as detailed at paragraph 2.4

6.2 That Council notes the following Committee Membership changes:

(1) Planning Committee - Councillors Crouch and Roberts relinquish their seats to be replaced by Councillors Wills and Baker.

(2) Licensing Committee - Councillor Crouch relinquish his seat with Council making an appointment to this vacancy.

Local Government Act 1972

Background Papers:

Local Government Act 1972

Local Government and Housing Act 1989

Local Government Act 2000

Local government and Public Involvement in Health Act 2007

Knowles on Local Authority Meetings – A manual of Law and Practice

Worthing Borough Council Constitution adopted in October 2014

Report to Annual Council May 2017 <https://www.adur-worthing.gov.uk/media/media.144406.en.pdf>

Email from the Leader 13 September 2017

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Schedule of Other Matters

1.0 Council Priority

- 1.1 Platform 5 Leadership of our places

2.0 Specific Action Plans

- 2.1 (A) Matter considered and no issues identified
(B) Matter considered and no issues identified

3.0 Sustainability Issues

- 3.1 Matter considered and no issues identified

4.0 Equality Issues

- 4.1 Committees must take proper account of the Council's duties to promote compliance with the convention rights scheduled in the Human Rights Act 1988, to reduce crime and disorder and to promote equalities

5.0 Community Safety Issues (Section 17)

- 5.1 Matter considered and no issues identified

6.0 Human Rights Issues

- 6.1 Matter considered and no issues identified

7.0 Reputation

- 7.1 Matter considered and no issues identified

8.0 Consultations

- 8.1 Group Leaders advised of the revised political balance and the effect on seats on committees.

9.0 Risk Assessment

- 9.1 Matter considered and no issues identified

10.0 Health & Safety Issues

- 10.1 Matter considered and no issues identified

11.0 Procurement Strategy

- 11.1 Matter considered and no issues identified

12.0 Partnership Working

- 12.1 The Committee structure of Worthing Borough Council contains a number of Joint Committees with Adur, Horsham and Mid-Sussex Councils



Motion on Notice by Councillor James Doyle

Joan Bradley

'To mark the immense contribution of Joan Bradley to Worthing's built environment as Planning Committee chair and Council Design champion, at the next opportunity the Council will name a suitable new road Bradley Road.'

Proposed by Councillor James Doyle

Seconded by Councillor Dan Humphreys

Local Government Act 1972

Background papers

Email from Councillor Doyle 23 July 2017

Email from Director for Communities 24 July 2017



Motion on Notice from Councillor James Doyle

Promoting cycling safety - 'Dutch Reach'

'This Council asks that residents of the Borough, when driving vehicles, be encouraged to put into practice the "Dutch Reach" to open their driver door

'This Council promotes the use of the Dutch Reach by publicity on the Councils website to the linked video'

Proposed by Councillor James Doyle

Seconded by Councillor Bob Smytherman

Local Government Act 1972

Background papers

Emails between Councillor Doyle and the Democratic Services Manager

28 July, 1 September and 7 September 2017

Motion on Notice - Councillor Alex Harman

Honouring the links between Worthing Borough and Richebourg L'Avoue

On 30th June 1916, Richebourg l'Avoué in France was the site of the Battle of the Boar's Head that owes its name to the network of trenches forming the shape of a boar's head.

This battle aimed to distract the Germans and to make them believe that the Great Offensive would be launched in Richebourg and not in the Somme. The 11th, 12th and 13th Battalions of the Southdowns Brigade were involved in this battle that lasted only 5 hours. Even so, 349 British soldiers and 17 officers died and over 1,000 were wounded or taken prisoners. Ever since, the 30th of June has been regarded locally as "The Day Sussex died". 22 of those who died were from Worthing.

In 1920, after the First World War, the Mayor of Worthing Ellen Chapman raised thousands of pounds in Worthing to go towards the rebuilding of Richebourg which was all but destroyed in the battle. This was the foundation of our relationship with Richebourg.

The strong links with Richebourg has continued in recent years with the support of a number of past Mayor's and Councillors. Every year, "The Day Sussex died" is remembered both here in Worthing and in Richebourg. The commitment of our continued friendship is something that the Mayor of Richebourg, Gérard Delahaye, supports by facilitating yearly commemorations in memory of the soldiers who died, inviting Cllr Sean McDonald over to their town for the 100th anniversary services last year and in encouraging links with local schools here and in Richebourg.

This Council acknowledges the links between the Borough and Richebourg as demonstrated by continued yearly commemorations of the actions taken by the Royal Sussex Regiment at The Battle of the Boar's Head on 30 June 1916; with this in mind the Council requests the directors for communities and digital produce a report to the Joint Governance Committee on the available options of strengthening our ongoing relationship, with a view to formally granting a civic recognition, specifically Freedom of the Borough, to honour the sacrifices of the past and strengthen ongoing ties and relationships between citizens of the Borough of Worthing and the Town of Richebourg.

Proposed by Councillor Alex Harman
Seconded by Councillor Sean McDonald

Local Government Act 1972

Background papers

Email from Councillor Harman 8 September 2017

